



ONEIDA COUNTY COMMISSIONERS

BILL LEWIS, CHAIRMAN – BOB CHRISTOPHERSEN – KEN ELIASON

10 COURT STREET, MALAD, IDAHO 83252

Meeting Agenda

August 29nd, 2022

Meeting location – Event Center Conference room
459 South Main Street

9:00 A.M.	Consent agenda; payment of claims, approve meeting minutes for 8-8 and 8-24	Action item
	Treasurer; waiver of late fees and interest for Crowther, Valentine and Bybee.	Action item
	Living center agreement for event center Joann Price	Action item
	Permit fee schedule - Rhonda Neal	Action item
	Extension office /expense of donations	Action item
	Holiday pay Sheriff	Action item
	Employment agreement; training road and bridge	Action item
	Employment agreement; building inspector	Action item
	Weed department employees	Discussion
	Excess sale of property	Action item
	Approve medical benefits plan	Action item
	Community day of service	Action item
	PDC financial assistance; commissioner approval	Action item
	Green Light for veterans' resolution	Action item
	Resolution for the destruction of unused ballots from the May 17 th , primary election	Action item

Sign the approved ordinance; Development Code – approved in previous meeting

11:30	Office of Emergency Management discussion	
	1- grants and expenditures	Action item
	2- EMPG and SHSP grant acceptance	Action item

12:00 Lunch

1:00	FY2023 Budget hearing	discussion
	FY2023 budget approval resolution	Action item
	Capital Crimes Defense Fund board member nomination	Action item
	(previous nomination in last meeting was for the at-large position)	

Executive session per IC §74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent... and (1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Action item



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Meeting minutes for August 29th, 2022

Commissioners in attendance: Bill Lewis, Robert Christophersen, Ken Eliason

The meeting was opened with the Pledge of Allegiance and pray offered by Commissioner Eliason.

Commissioner Lewis called for a review of the agenda.

Commissioner Christophersen made the motion to add Ameriben step and grade discussion.

Commissioner Lewis seconded. All commissioners approved and the motion carried.

Commissioner Lewis called for action on the consent agenda consisting of payment of claims and meeting minutes approval.

Commissioner Eliason made the motion to approve the consent agenda.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Treasurer request to forgive penalties and interest on three parcels of property.

RP0362630; the property was sold after the tax bills were generated and mailed out. The new owners did not receive notice of the taxes until the late notice was issued and penalties and late fees were added. They are requesting forgiveness of \$3.98 in late charges and interest.

RP0252408 and RP004700; owner thought the taxes were paid in full because the office had stamped "paid in full" however there were some remaining taxes still due. They are requesting forgiveness of \$58.56 in late fees and interest.

RP0043603; owner has two parcels, one under an escrow and paid by their mortgage company and the second paid by the owner. Money was received for the property with the escrow, which had been paid, and so the check was sent back. It should have been applied to the second property. they are asking for forgiveness of \$183.34 in interest and late fees.

Commissioner Eliason made the motion to approve the forgiveness of late fees and interest for the following parcels; RP0362630 - \$3.98; RP0252408/RP004700 - \$58.56 and RP0043603 - \$183.34.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Permit fee schedule was introduced by Rhonda Neal. She stated that with the new development code there will be added expenses for various requests such as rezoning for the purpose of building residential or commercial. The commissioners recognized the need to address the issue. A few rates charged by other counties were shared however no proposals were given to the commissioner for review. Attorney Brower counseled the commissioners to keep a separation with the fees and the costs. He further suggested that the commissioners consider reviewing all county fees on a regular

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basis and that all fees be place in one central location for citizens to search. How fees are changed and the allowed percentages were also reviewed.

Extension office revenues and expenses. Recently the Idaho Department of Agriculture, Farm and Ranch center, donated \$1,000.00 to help with refreshments and other needs for some of there classes. Sawyer asked the commissioners for permission to spend this money which will cause the demonstration account line to go in the negative.

Commissioner Eliason made the motion to approve the overage on the extension budget line "demonstrations" due to the donation from the State Department of Ag.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Holiday pay for the sheriff's office. the commissioners discussed the proposal presented in previous meetings. The commissioners were in favor of moving forward but wanted information from road and bridge to see how it could affect them. Attorney Brower will follow up with a draft proposal in a future meeting.

Attorney Brower presented an employee agreement that could be used in road and bridge when the county helps cover training costs for a new hire. The agreement spells out how the money will be billed to the employee unless they work a pre specified number of months after certification is obtained. A similar agreement was presented for the building inspector position for their inspection certifications.

Commissioner Christophersen made the motion to approve the use of the road and bridge employee agreement.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

The weed department will have a change in superintendents. Shelby Thomas is stepping down however she will help train the new employee. Cody Clyde was interviewed and has accepted the position. An employee agreement for new hires will be drafted and presented for his signature.

All excess county property will be consolidated into one location and will be reviewed by the commissioners prior to a decision on how to dispose of it. The departments with larger items will transport it to the road and bridge yard.

Regence Blue shield was the insurance carrier with the best plan and price and the commissioners discussed approving them in the last meeting pending a quote from the GEM plan. The GEM plan did not quote a price this year leaving the commissioners with only two options. Blue Cross or Blue Shield.

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Commissioner Eliason made the motion to approve Blue Shield as the insurance carrier for the county medical benefits for the coming year.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The interfaith council will conduct a "day of service" activity on September 10th, to help with various projects in the community to help build relations and to beautify the city/county. in conjunction with the day of service they will also be providing a small lunch meal of which they are asking the county to pay half. The total cost is expected to be around \$400.00 dollars.

Commissioner Lewis made the motion to approve \$200.00 dollars to help pay for a lunch to be served in conjunction with the September 10th, day of service.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The commissioners were made aware of the public defense funding request.

National Association of Counties (NACO) has asked all counties to participate in the "Green Light" campaign to show support for our veterans during the veteran holiday.

Commissioner Lewis wanted to communicate with Gene Caldwell, the county veteran officer.

Resolution 2022-08-01 was introduced and seeks permission to destroy unused ballots from the May 2022 primary election. These ballots have a retention period of 60 days after all recount and canvass deadlines have passed.

Commissioner Eliason made the motion to approve resolution 2022-08-01 allowing for the destruction of unused ballots from the 2022 primary held in May.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The ordinance approving the new development code has been passed and published however the commissioners have not signed the final copy. This copy was presented to them and signed per previous approval.

Ameriben study; Commissioner Christophersen asked questions about the step and grade study and included some comparisons in personnel. The differences were explained and job duties were identified as reasons why not all positions, although they look the same, are the same.

Dan Williams met with the commissioners to discuss the SHSP grant money and possible expenses along with the EMPG grant money. The plotter printer for the mapping in the Assessor's office will be pursued however Commissioner Lewis wanted to investigate the need for a maintenance program.

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Another expense that was discussed is a backup generator for the event center. It was reported that the hospital would be willing to purchase the generator if they were able to negotiate an agreement allowing the event center to serve as a backup emergency medical location.

The commissioners also want to see a bid for the emergency communications radios that have been discussed.

The meeting was recessed after which the public hearing for the proposed FY2023 budget was held.

The clerk indicated that he had inadvertently missed one change whereby creating a line to accommodate the probation monitoring devices that were approved in the last meeting. He offered to make the correction with money coming from his consolidated election "C" budget.

Attorney Brower remarked on the salary for his secretary but ceased discussion when he realized the grade, she had been placed in. He did object to the percentage of increase given to the sheriff as compared to the percentage of increase that he was to receive. It was suggested that both positions receive the same percentage of increase.

The hearing was concluded and regular session reconvened.

Resolution 2022-08-02 was presented for approval of the FY2023 budget.

Commissioner Lewis made the motion to approve resolution 2022-08-02 adopting the FY2023 budget at \$10,641,738.82, and making the following changes. Adding a line for probation ankle monitoring device and by reducing the sheriff salary to a 5% increase equal to the prosecutor. The money will be moved from the sheriff's "A" budget and consolidated elections to the Probation budget for the monitors.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Capital Crimes Defense Fund board member from Dist. 5.

Commissioner Eliason made the motion to Nominate Whitney Manwaring as board member from Dist. 5.

Commissioner Christophersen seconded. All commissioners approve and the motion carried.

Commissioner Lewis made the motion to move into an executive session per IC §74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent... and IC § 74-206 (1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

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Commissioner Eliason seconded.

A roll call vote was taken

Commissioner Lewis – Aye

Commissioner Eliason – Aye

Commissioners Christophersen – Aye

The vote was unanimous and the motion carried.

The meeting was adjourned following the executive session.

Bob Christophersen
Bill Lewis, Chairman

Matthew L. Colton
Matthew L. Colton, Clerk

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